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**Decisions taken at the meeting held on Tuesday, 17 September 2024.**

**Meeting Time:**

7.00 pm

**Meeting Venue:**

Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

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**PRESENT:** Councillor Malcolm Beecher (Chair), Councillor Kathy Grant (Vice-Chair), Councillor Sean Beatty, Councillor Lisa Brennan, Councillor Tony Burrell, Councillor Sue Doran, Councillor Olivia Rybinski, Councillor Joanne Sexton, Councillor John Turner and Councillor Howard Williams

**4. REFURBISHMENT OF THE LAMMAS PLAY AREA**

The Committee **resolved** to

- 1) Authorise the Group Head of Neighbourhood Services to commence a tender for the procurement of play area equipment;
- 2) Delegate authority to the Group Head Neighbourhood Services to appoint the chosen supplier/s;
- 3) Authorise the Group Head of Corporate Governance to enter the contract with the selected supplier.

**5. NATIONAL PLANNING POLICY FRAMEWORK CONSULTATION RESPONSE**

The Committee **resolved** to

- 1) Approve the submission of Spelthorne Borough Council's response to the Government's open consultation of changes to the National Planning Policy Framework and the planning system;
- 2) Give delegated authority to the Group Head Place Protection and Prosperity in consultation with the Chair of the Environment & Sustainability Committee to make any final amendments to the consultation response before it is submitted.

**6. GREEN INITIATIVES FUND BID - ELECTRIC VEHICLE CHARGING**

The Committee **resolved** to

- 1) Authorise funding of £7,787.38 from the Green Initiatives Fund to offset the already spent cost of the provision sufficient electric vehicle charging.

**7. GREEN INITIATIVES FUND BID - CARBON LITERACY ACCREDITATION**

The Committee **resolved** to:

- 1) Approve the bid for funding of £2,500 from the Green Initiatives Fund towards the application for Carbon Literacy Accreditation.

**8. CLIMATE CHANGE STRATEGY PROGRESS UPDATE**

The Committee **resolved** to

- 1) Agree to the publication of the Climate Change Strategy Progress Report, and

2) Approve the changes to the Climate Change Strategy Action Plan.

**10. APPOINTMENT OF ENVIRONMENT AND SUSTAINABILITY COMMITTEE CHAIR TO THE DESIGN CODE TASK GROUP**

The Committee **resolved** to amend the membership of the Design Code Task Group to include the Chair of the Environment and Sustainability Committee.

**NOTES:-**

- (1) *Members are reminded that the “call-in” procedure as set out in Part 4b of the Constitution, shall not apply to the following matters:*
  - (a) *Urgent decisions as defined in Paragraph 9. of the Call-in Scrutiny Procedure Rules;*
  - (b) *Decisions to award a contract following a lawful procurement process;*
  - (c) *Those decisions:*
    - i. *reserved to full Council*
    - ii. *on regulatory matters*
    - iii. *on member conduct issues.*
- (2) *Those matters to which Note (1) applies, if any, are identified with an asterisk [\*] in the above Minutes.*
- (3) *Within three working days of the date on which this decision is published, not less than three members from two or more political groups by submission of the standard call-in pro-forma, may ask for that decision to be referred to a meeting of the Corporate Policy and Resources Committee for review (call-in). The completed pro-forma must be received by the Proper Officer by 5pm three working days after publication of the decision.*
- (4) *The members exercising the right of call-in must not be members of the Committee which considered the matter.*
- (5) *When calling in a decision for review the members doing so must demonstrate the following exceptional circumstances:*
  - a. *Evidence which suggests that the decision maker, did not take the decision in accordance with the principles set out in Article 11 (Decision Making); or*
  - b. *Evidence that the decision fails to support one or more of the Council’s Corporate Plan priorities to the detriment of the majority of the Borough’s residents; or*
  - c. *Evidence that explicit Council Policy or legal requirements were disregarded.*
- (6) *Once the request for ‘call-in’ has been deemed valid by the Monitoring Officer the matter will be suspended until the call-in procedure has been exhausted.*
- (7) *The Chief Executive, in consultation with the relevant officer, will determine if the interests of the Council or Borough would be prejudiced by a delay in implementing a decision such that the call-in cannot wait until the next ordinary meeting of the Corporate Policy and Resources Committee.*

- (8) *Where the call-in cannot wait until the next ordinary meeting, the Monitoring Officer will arrange an extraordinary meeting of the Corporate Policy and Resources Committee to review the decision subject to call-in at the earliest possible opportunity.*
- (9) *In exceptional cases, where there is clear evidence that a delay to the implementation of a decision would lead to a specific and significant financial or reputational harm to the Council, a call-in request may be refused by the Chief Executive following consultation with the Chair and Vice-Chair of Corporate Policy and Resources Committee.*
- (10) *In reviewing a matter referred to it under the call-in scrutiny procedure rules, the Corporate Policy and Resources Committee shall follow the procedure for dealing with call-in scrutiny at its meetings as set out in Part 4b of the Constitution.*
- (11) *The deadline of three working days for "call in" in relation to the above decisions by the Committee is the close of business on 23 September 2024.*